



Commercial Construction Superintendent

Allied Construction Associates, Inc., a commercial building contractor in Everett, has an opening for a self-motivated **Superintendent** with a positive work ethic. Our company offers general construction services on both public and private construction projects in King and Snohomish Counties. We are dedicated to providing our clients with excellent value and high-quality work. Hard work, dedication and respect are qualities which have earned us a reputation for completing work on time and under budget. We are looking to add qualified and dependable members to our team.

Job Qualifications:

- Minimum 8 years' field experience with 2 years' experience in on-site supervision
- Strong written and oral communication skills
- Strong organizational and time management skills
- Budget management and scheduling experience required
- Knowledgeable in construction means and methods
- Ability to direct crews, manage subcontractors, and order materials
- Ability to read blueprints, adhere to specifications and draft RFI's as necessary
- Ability to monitor budgets and track change order activities
- Proficient in MS Word, Excel and Outlook; MS Project or Primavera P6 experience a plus

Job Description:

- Prepare critical path schedules
- Coordinate and schedule subcontractors and vendors
- Supervise onsite personnel for self-performed work
- Set-up temporary facilities such as, dumpsters, temp power service and portable restrooms
- Order construction materials as necessary
- Draft RFI's to the design team and track timely responses
- Interface with project inspectors, city officials, design team and clients
- Identify change order work as it arises and report to project management
- Complete Daily Reports of all personnel on site and work performed
- Lead Jobsite Safety Meetings and maintain safety records
- Perform inspections and create punch lists for close out

Please note, starting salary will depend on your experience and may increase within 90 days depending on your demonstrated ability. Company paid benefits include medical, dental, profit sharing, and paid vacation.

Job Opportunity Posted: June 20, 2020